

## Terms of Reference

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**Buckingham Local Area Forum**

**25 September 2008**

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### **Purpose of Report.**

- (a) To **inform** Buckingham Local Area Forum (LAF) of the contents of the proposed LAF/LCP terms of Reference (including Constitutional and Operating Arrangements)
- (b) Members of the Local Community Partnership are asked to **note** this report and are invited to **discuss** elements of the Terms of Reference (including and Operating Arrangements) that are open for LCP decision.

### **Background**

1. The County Council at its meeting on 10 July agreed, as part of the report (appendix F), GC2C a draft CONSTITUTION (including TERMS OF REFERENCE AND OPERATING ARRANGEMENTS)
2. There are elements of these documents that are specifically related to individual LAFs/LCPs and some items will require discussion and agreement by each LAF/LCP. These items include attendance at LAFs/LCPs by local stakeholders.
3. A presentation of the document and its contents will be made at the first LAF/LCP in each area (from September 2008 onwards) and members will be invited to discuss the contents and feedback their views via the minutes of the meeting. Any comments and observations will be used to inform any future reviews of LAF/LCP arrangements.
4. Where appropriate recommendations regarding attendance (3 above) specific to each LAF/LCP will be noted and added to the document specific to that LAF/LCP.

Allocation of representatives - on the size of population it is proposed that there be 1 representative per parish as originally suggested by Buckinghamshire County Council.

- 5 The LAF is invited to identify any member organisations. The Chairman has been consulting locally on the involvement of local organisations. He will report to the meeting on the feedback he has received.

Delegated Budgets Schemes 2009/10 – The LAF will be invited to discuss schemes later in the year.